

**Reliant Title Group, Inc. Dba Volusia Title Services**

**109 West Rich Avenue**

**Deland, FL 32720**

**P: (386) 279-4828 • F: (386)279-0048**

**[vts@relianttitlegroup.com](mailto:vts@relianttitlegroup.com)**

**SELLER'S INFORMATION SHEET**

Seller(s):  
File No.:  
Property Address:

Closing Date:

The following information listed herein is to facilitate your closing. You may either fax, email or mail this form back to us. If you choose to phone in this information, please speak with Patsy Dorph.

Home Phone No.: \_\_\_\_\_

Work Phone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

**Please verify the spelling of your name(s), social security numbers and marital status:**

\_\_\_\_\_ SS#: \_\_\_\_\_

**Circle one:** single married widowed divorced separated

If married, please provide spouse's name: \_\_\_\_\_

\_\_\_\_\_ SS#: \_\_\_\_\_

**Circle one:** single married widowed divorced separated

If married, please provide spouse's name: \_\_\_\_\_

If applicable, list name, phone number and contact person of your homeowners or condominium association (Who you pay HOA dues/maintenance fees to):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Lender Name, Phone Number and your Account No. for Existing Mortgages on Your Property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I/We the undersigned, hereby authorize the release of any payoff information to **Reliant Title Group, Inc. Db**  
**Volusia Title Services**. (Please sign)

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Current Mailing Address:

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Forwarding Address:

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Will you and your spouse (if applicable) attend closing or will this be a mail away to you?

Present     Mail Away

If you and/or your spouse will not be present for closing, please provide a physical address and phone number to which the closing documents should be sent by overnight courier.

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**PLEASE PROVIDE A COPY OF YOUR TITLE INSURANCE POLICY IF THIS SALE IS OCCURRING  
WITHIN THREE YEARS OF THE DATE OF PURCHASE AS SOON AS POSSIBLE**

**Please return form to:**

**Reliant Title Group, Inc. Db Volusia Title Services**  
**109 West Rich Avenue**  
**Deland, FL 32720**

**Fax No.: (386)279-0048**

**Email: [vts@relianttitlegroup.com](mailto:vts@relianttitlegroup.com)**